**For New Students and PostDocs at Montreal General Hospital**

Two components: 1. Theory and 2. Species specific modules

Here are the steps to working with animals at McGill and its institutes.  Your theory exam follows.

1. Please make sure to read the animal use protocol that your Investigator has written and discuss what procedures you will be performing.  To get access to the animal use protocols online, please fill out the form (you must register and have access to Darwin software): <http://www.mcgill.ca/research/researchers/compliance/animal/software/webform>
2. For the theory portion, read the material online found here and **pass the online tests**:

<http://www.mcgill.ca/research/researchers/compliance/animal/training/theorycourse>

You may request the exam from [animalcare@mcgill.ca](mailto:animalcare@mcgill.ca) via email when you are ready. They will send you a link to perform an online test. **Take both Basic Level and Advanced Level tests. This should be done as soon as possible so that you can be put on animal protocols**

1. Register to the appropriate species-specific modules that cover the procedures you will be performing.  Register as soon as possible since classes fill up quickly (i.e. If you want to do mouse brain surgery, take modules 1,2, and 3).

<http://www.mcgill.ca/research/researchers/compliance/animal/training#workshops>

Email: [ARD.Training@MUHC.MCGILL.CA](mailto:ARD.Training@MUHC.MCGILL.CA)

Also need access to McGill iLab to reserve (go to the following link to register an account): <https://rimuhc.corefacilities.org/account/login>

1. You must then confirm with your Investigator that you were added to one or several of their Animal Use Protocols via the Darwin software.  It will be reviewed and approved by the FACC. (Facility Animal Care Committee)

1. At this time, you may request an orientation to the facility where your animals are housed. (This must be requested to the specific facility manager/supervisor, for MGH, it’s Lucie Cote, Lucie.Cote@MUHC.MCGILL.CA)

After the orientation is complete, you may now be granted access to the facility.